

Student Instructions for the Digital Project -2019
(Powerpoint.pdf or Google Slides. pdf)

1. Get the Powerpoint Template for the Digital Project from your teacher. **This template can be used in Googleslides, as well.**
2. Your teacher will have:
 - a) an example Digital Project
 - b) What Screeners are Looking For in a GSDSEF Project to assist you in your work. Both can be found at gsdsef.org/Teachers/Screening Information.
3. Open the Digital Project Template. Replace information embedded in the Template with your own information. Stay within the Template pages as much as possible.
 - a) For the Digital Project use a maximum of 2 font colors: black and one other dark color.
4. **When naming your file, use the following name Format: Last Name, First Name—Project Title.pdf (Max 12 Words).**
5. **After completing your powerpoint (or GoogleSlides):**
 - a) convert the Powerpoint (or Google Slides) Presentation to a pdf.
 - b) make sure your file is 10MB or smaller.

Steps 5a and 5b must be followed or the software will not attach your digital project.

STOP! Your teacher must complete the GSDSEF account registration process before you make your account. Please check with him/her before continuing with steps 6-8.

6. Go to gsdsef.org. Under Students, click on Register. Fill in the information to make your GSDSEF account; separate directions have been sent to your teacher. You must use an email address which is **NOT firewall protected**. Attach your Digital Project as a Powerpoint.pdf or **Google Slides.pdf. when you are ready to submit.**
7. Your teacher must digitally 'sign' the title page of your Digital Project to ensure you have turned in any necessary Certification Forms.
8. Submit your Digital Project before your deadline date.

Making a GSDSEF Student Account

1. Go to gsdsef.org
2. Click on Students and go down to Register.
3. Fill in your name.
4. Start typing the name of your school in the box. Find it in the dropdown list. If you do not see the name of your school, talk to your teacher to make sure he/she has made a teacher account.
5. Type in a working email and confirm.
6. Click on the box which says: Create New Account. You will receive an email with instructions how to create a new password.
7. Now open your email and follow the directions to create a new password.
8. Fill in the password information and confirm.
9. Click on Save.
10. Now go to View and make sure information is correct.
11. Click on My Projects.
12. Click on red button which says 2019 Science Fair.
13. Fill in the appropriate boxes.
14. If your Digital Project pdf is complete, attach it where indicated.
15. At the bottom of the screen, there are two choices:
a) When everything is complete, choose Submitted.
16. Click on Save.