

2010 GSDSEF EXHIBITOR TIMELINE & CHECKLIST

IMMEDIATELY UPON APPLICATION

- _____ REVIEW ALL materials in this folder
- _____ READ materials contained in “STUDENT APPLICATION MATERIAL” on the Fair’s Website, www.gsdsef.org.
- _____ SHARE all materials with parent(s)/guardian(s), teacher, other advisors.
- _____ COMPLETE the 2010 *GSDSEF Application for Entrance* making sure:
 1. Every required field has been answered
 2. All signatures are in place and properly dated.
 3. Project complies with ALL of the GSDSEF regulations (see 2010 GSDSEF Rules & Regulations at www.gsdsef.org)
 4. Once you have submitted your 2010 *GSDSEF Application for Entrance* online, print the *GSDSEF Application for Entrance-SIGNATURE/RECEIPT PAGE*.

NOTES:

- Your teacher can help you determine the best category for your project (category placement is subject to GSDSEF review). See “Category Descriptions” at www.gsdsef.org.

- DO NOT APPLY IF UNABLE TO PARTICIPATE IN JUDGING ON MARCH 24. EXHIBITORS MUST BE PRESENT. NO EXCEPTIONS WILL BE MADE. (Notify Mary Domb Mikkelson, mary@gsdsef.org or 619-265-2698, at once if you will not be applying.)

- _____ ATTACH to your printed copy of the 2010 *GSDSEF Application for Entrance-Signature/receipt page* (WITH A PAPER CLIP, NOT A STAPLE):
 1. ALL Certification forms required for your project (with ALL questions answered in detail, ALL signatures in place and dated)
 - a. Certification of Humane Treatment of Live Vertebrate Animals (*GSDSEF-2, 2010*)
 - b. Certification of Compliance of Research Involving Humans (*GSDSEF-3, 2010*)
 - c. Certification of Hazards Control (*GSDSEF-4, 2010*)
 - d. Certification of Vertebrate Tissue Source and Safety (*GSDSEF-5, 2010*)
 - e. Material Safety Data Sheets where required
 2. Your non-refundable application fee (check or money order made out to GSDSEF --\$35; (plus \$5 for photo and \$10 for T-shirt, if ordered)

_____ SUBMIT (mail or hand deliver) your completed 2010 *GSDSEF Application for Entrance-Signature/receipt page*, related forms, & check to:

Mary Domb Mikkelson
4558 Aragon Drive
San Diego, CA 92115-4115

within 7 days of your Screening Fair or February 20, 2010 whichever comes first!

BETWEEN NOW AND FAIR TIME

_____ OBTAIN permission to be absent from school for GSDSEF activities.

_____ CORRECT noted deficiencies in your project. (Feel free to continue work on it until fair set-up time.)

_____ DOUBLE CHECK:

1. Size Limits (Maximum – 122cm wide, 76cm deep, 274cm high)
2. Animal, Human Subject, Hazard and Tissue regulations
3. All GSDSEF rules (See 2010 *GSDSEF Rules & Regulations* at www.gsdsef.org)
4. All GSDSEF display restrictions – no live animals or plants, no liquids (including water), no chemicals, no advertising/publicity materials, nothing that poses a potential danger to passers-by (think curious children!) or the environment (check “*Rules and Regulations*” for complete list and additional information)

_____ PROJECT DISPLAY.

1. Attach notebook(s) to board with chain(s) or cord(s).
2 Make a copy of notebook(s) to use in case of loss, damage or theft. (*The GSDSEF cannot be held responsible for damage to or loss or theft of projects and/or their contents.*)
3. Check printed materials for clarity, grammar, and spelling.
4. Use photos (WITH PHOTOGRAPHER CREDITED!), drawings, charts, graphs, etc. to illustrate and explain your work. (PHOTOS are especially valuable when the items used cannot be displayed)

FAIR TIME-LINE

TUESDAY, MARCH 23, 2010, 1:00 – 7:00 PM – PROJECT SETUP

THE BALBOA PARK ACTIVITIES CENTER:

NE Corner of Park Blvd. and Inspiration Point Way

WATCH FOR INFORMATION SIGNS IN FRONT OF AND IN THE BUILDING AND FOLLOW THE REGISTRATION PROCESS EXPLAINED TO YOU AT CHECK IN.

Note:

- You will receive an ID BADGE with your booth number on it (*do not lose it – replacements are costly!*). It must be worn when you are:
 - at the Fair
 - on tours
 - visiting participating museums, etc. in Balboa Park (to waive admission fees)
 - removing your project between 3 and 4 pm on Sunday, March 28.
- Set up your project in the space assigned, following instructions received at Registration.

- Check to be sure all GSDSEF rules, regulations and safety measures have been followed. Unsafe items will be removed, as will boards in violation of size restrictions or other GSDSEF rules. Removed items may be claimed at the Gift Shop starting on Thursday – badge required. Note: “Lost and Found” items, including forgotten lunch boxes, will also be in the Gift Shop.
- Sign-up for tours scheduled for March 25-26 (see www.gsdsef.org for listing).
- 1st come, 1st served
- A non-refundable fee of \$10 will be required for each bus tour.

**WEDNESDAY MARCH 24, 2010 - 7:45 AM – 2:30 PM - JUDGING
BALBOA PARK ACTIVITIES CENTER**

1. Exhibitors **MUST** be present.
2. No parents or teachers admitted.
3. Schedule:

- a. 7:45am – Student Meeting in Lower Parking Lot (in tent)
- b. 8:15 – 11:15am – Be at your project for the 1st judging Session
- c. 11:15am – Noon – Lunch (Tent in Lower Parking Lot))
- d. Noon – 12:15 p.m. – Exhibitors Meeting (Note: Return to Fair only when group is dismissed)
- e. 12:30 - 2:30pm – Be at your project for the 2nd judging Session

Stay by your project throughout the two judging sessions. Please note that chairs will not be provided (unless you are physically challenged and have requested one in advance). If you wish to bring a chair, it must be a standard camp chair, plastic outdoor chair, or a folding chair with rubber tips and blunt edges. Chairs should be carried in by the exhibitor after the morning meeting and removed after judging.

IF A CHAIR IS USED, exhibitor must stand when judges come to talk to you.

Carefully observe code of conduct you accepted by applying to be an exhibitor.

NO iPods or similar devices, games (electronic or other), cell phones, etc. may be used during judging. (In the event of an emergency, students may ask to use a Fair phone.) Items used in violation of these rules will be confiscated then re-claimed at the end of judging.. Running, fooling around etc., are also prohibited.

Note: You may read a book when no judge is at your project.

NO FOOD OR DRINK is permitted on the floor of the Balboa Park Activities Center **AT ANY TIME** – with the exception of water in plastic, screw top bottles. These may be open only when drinking and great care must be exercised to make sure no liquid gets on the world-class sports competition floor.

COURTESY – to judges, staff, other exhibitors and visitors – is expected of every student exhibitor. **THIS INCLUDES STANDING WHEN A JUDGE APPROACHES AND REMAINING STANDING UNTIL HE/SHE LEAVES.**

BUSINESS-LIKE attire is to be worn during judging.

BE PREPARED to explain your project. This could include:

giving a brief presentation (using graphs, pictures and models, if needed to explain more complicated aspects), when asked, “What did you do?” or requested to “Tell me about your project”, answer a variety of questions about your work, don’t hesitate at

questions you don't like or understand! If you don't know an answer, say so and ask the judge's advice!

NOTE: Many judges (especially those from Professional Societies) study student notebooks when exhibitors are not present.

THURSDAY, MARCH 25, 2010 THROUGH SUNDAY, MARCH 28

The Fair is open to the public during the following days and times:

Thursday – 10:00 am – 3:00 pm

Friday – 10:00 am – 3:00 pm

Saturday – 9:00 am – 4:30 pm (Family Day! Bring your friends and family for exciting activities and performances)

Sunday – 10:00 am – 3:00 pm

THURSDAY, MARCH 25, AWARDS CEREMONY, 5:00 – 8:30 PM (Doors open at 5:00; program starts at 5:30)

VIEJAS ARENA, SAN DIEGO STATE UNIVERSITY – FREE PARKING

- Guests are requested to remain until the end of the ceremony.
- Bring your family. See your name on the Big Screen! Collect your award(s).

Notes:

1. Exhibitors are encouraged to sit with their class mates on the main floor.
First place winners will be re-seated (in special sections facing the audience) to await the Sweepstakes announcements.
2. This is a great time to dress up!
3. Applause and cheering are encouraged! Shrieking is not.
4. Be on your best behavior – no running about or other fooling around, please!

•Sweepstakes winners and runners-up only

Plan now to meet with media at 10 am tomorrow! See information under “Friday, March 26.”

TOURS – THURSDAY, MARCH 25 AND FRIDAY, MARCH 26

If you signed up for a tour during Registration on Tuesday:

Meet tour bus and escort In front of the Balboa Park Activities Center -- alongside the passenger drop-off semi-circle 15 minutes prior to departure time.

- Wear GSDSEF ID badge
- Arrange for transportation home at end of tour

Notes:

Courteous behavior is expected of all students taking tours.

No one may leave tour at tour site.

Tours return to departure point.

Students should remain at the bus drop-off site until picked up.

OPTIONAL ACTIVITIES – THURSDAY, MARCH 25 – SUNDAY, MARCH 28

The Zoo, the Reuben H. Fleet Science Center and most of the museums in Balboa Park (check posted list) are open FREE to exhibitors wearing their ID badges.

NOTE: COURTEOUS BEHAVIOR IS EXPECTED OF STUDENTS TAKING ADVANTAGE OF THESE OPPORTUNITIES.

When not taking advantage of visiting the various park facilities:
Be at your project to discuss your work with visitors

FRIDAY, MARCH 26 - MEDIA DAY –

FOR ALL SWEEPSTAKES WINNERS AND RUNNERS UP:

- Meet with media at 10 am – sign in at Information Center at the Fair and wait by your project for reporters and photographers.
- Note: Other students are occasionally interviewed at this time.

ATTENTION, FIRST PLACE WINNERS- California State Science Fair information:

- Starting at noon, Friday, MARCH 26 2010, you may check the list (posted at the Information Center) of those 1st place winners named to participate in the California State Science Fair (CSSF). If you are listed, GO IMMEDIATELY TO <http://www.usc.edu/CSSF/> TO APPLY FOR ADMISSION TO THE CSSF. FOLLOW ALL CSSF RULES AND REGULATIONS WHEN APPLYING.

The CSSF determines the number of entrants we are allowed to send.
Selection is made by assignment of points:

- Sweepstakes Winners and Runners-up – 100 points
- Recommended for Sweepstakes – 50 points
- Recommended for State Fair – 10 points
- Special and Professional Society Awards – 1 point each

The next 10 1st place winners go onto the Alternate List. Only those students on the “Confirmed List” and these 10 “Alternates” may apply to the CSSF. If openings occur later, students after the cut-off point on the list, in order of listing, will be contacted and offered the chance to apply.

SUNDAY, MARCH 28 – 3:00 – 4:30 PM – PROJECT TEARDOWN AND PICK UP (WEAR YOUR ID BADGE!)

NOTES:

- NO PROJECT MAY BE REMOVED BEFORE THE “CLOSING TIME” ANNOUNCEMENT AT 3 PM ON SUNDAY, MARCH 28
- WHEN YOU APPLIED TO ENTER THE GSDSEF, YOU AND YOUR PARENT(S)/GUARDIAN(S) AGREED TO LEAVE YOUR PROJECT ON DISPLAY UNTIL 3:00 PM, SUNDAY, MARCH 28.
- THERE ARE NO EXCEPTIONS TO THIS AGREEMENT!
- YOU (OR YOUR REPRESENTATIVE) ARE RESPONSIBLE FOR PROJECT SECURITY.
- PROJECTS NOT REMOVED BY 5:00 PM ON SUNDAY, MARCH 28 WILL BE DISCARDED THAT EVENING. NOTEBOOKS WILL BE EMPTIED OF THEIR CONTENTS AND DISTRIBUTED TO SCHOOLS FOR RE-USE.
- IF YOU CAN’T PICK YOUR PROJECT UP, ARRANGE FOR SOMEONE ELSE TO DO SO; GIVE THAT PERSON YOUR BADGE AND A NOTE AUTHORIZING REMOVAL.