

2012 GSDSEF STUDENT EXHIBITOR TIMELINE & CHECKLIST

NOW THAT YOU HAVE BEEN INVITED TO APPLY TO ENTER THE GSDSEF, DO THE FOLLOWING:

_____ READ all materials contained in “STUDENT APPICATION MATERIAL” on the Fair’s Website, www.gsdsef.org.

_____ SHARE all materials with parent(s)/guardian(s), teacher, other advisors.

NOTES:

•Your teacher can help you determine the best category for your project (category placement is subject to GSDSEF review). See “Category Descriptions” at <http://www.gsdsef.org/2012/categorydescriptions.pdf>

•DO NOT APPLY IF UNABLE TO PARTICIPATE IN JUDGING ON Wednesday, MARCH 21. EXHIBITORS MUST BE PRESENT. NO EXCEPTIONS WILL BE MADE. (Notify Mary Domb Mikkelson, mary@gsdsef.org or 619-265-2698, at once if you will not be applying.)

_____ COMPLETE the 2012 *GSDSEF Application for Entrance* making sure:

1. Every required field has been answered
2. Project complies with ALL of the GSDSEF regulations (see 2012 GSDSEF Rules & Regulations at www.gsdsef.org)
3. Once you have submitted your 2012 *GSDSEF Application for Entrance* online, print the *GSDSEF Application for Entrance-SIGNATURE/RECEIPT PAGE*.
4. Obtain all required signatures.

_____ ATTACH your non-refundable application fee of \$40.00 (check or money order made out to GSDSEF plus \$5 for photo and \$10.00 for t-shirt (if ordered) to our printed copy of the 2012 *GSDSEF Application for Entrance-Signature/receipt page* (WITH A PAPER CLIP, NOT A STAPLE):

_____ SUBMIT (mail or hand deliver) your completed 2012 GSDSEF Application For Entrance Signature/Receipt page and check to:

Mary Domb Mikkelson,
4558 Aragon Drive,
San Diego, CA 92115-4115

within 7 days of your Screening Fair.

BETWEEN NOW AND FAIR TIME

_____ OBTAIN permission to miss school for GSDSEF activities

_____ CORRECT noted deficiencies in your project. (Feel free to continue work on it until fair set-up time.)

_____ DOUBLE CHECK:

1. Size Limits for backboard: Maximum— 48 inches wide, 30 inches deep, 78 inches high from table surface to top of board
2. All GSDSEF rules (see 2012 GSDSEF Rules & Regulations at www.gsdsef.org)
3. Be sure Animal, Human Subject, Hazard and Tissue forms, where applicable, are in the APPENDIX of your notebook

4. All GSDSEF display restrictions—no live animals or plants, no liquids (including water), no chemicals, no advertising/ publicity materials, nothing that poses a potential danger to viewer (think curious children!) or the environment (check “Rules and Regulations” for a complete list of restrictions and additional information)

PROJECT DISPLAY

1. Attach notebook(s) to board with chain(s) or cord(s).
2. Make a copy of notebook(s) to use in case of loss, damage or theft. (The GSDSEF cannot be held responsible for damage to or loss or theft of projects and/or their contents).
3. Check printed materials for clarity, grammar and spelling.
4. Use photos (WITH PHOTOGRAPHER CREDITED!), drawings, charts, graphs, etc. to illustrate and explain your work. (PHOTOS are especially valuable when the items used can not be displayed).

FAIR TIMELINE:

TUESDAY, MARCH 20, 2012, 1:00 -7:00 PM—PROJECT SETUP
BALBOA PARK ACTIVITIES CENTER, NE corner of Park Blvd. and Inspiration Point Way

There is very little parking at the Balboa Park Activity Center. If the project is heavy, bulky, or if using a handicap placard, please park in the Special Needs Parking on Inspiration Point Way. At parents' discretion, exhibitors may be dropped off in front of the Balboa Park Activity Center to start registration while drivers find parking. Carpooling is always encouraged! Be sure to bring emailed maps that are sent to the parent's email address.

WATCH FOR INFORMATION SIGNS IN FRONT OF AND IN THE BUILDING AND FOLLOW THE REGISTRATION PROCESS EXPLAINED TO YOU AT SIZE/SAFETY CHECK-IN.

1. You will receive an ID Badge with your booth number on it (Do not lose it—replacements are costly!). It must be worn when you are:
 - AT THE FAIR
 - ON TOURS
 - FOR FREE ADMISSION when visiting participating museums, etc. in Balboa Park
 - REMOVING YOUR PROJECT BETWEEN 3 AND 4 PM SUNDAY, MARCH 25.
2. Set up your project in the space assigned, following instructions received at Registration. Check to be sure all GSDSEF rules, regulations and safety measures have been followed. Unsafe items will be removed, as will boards in violation of size restrictions.
3. Sign up for tours scheduled for March 22-23 (see www.gsdsef.org for list). First come, first served. A non-refundable fee of \$10 will be required for some of the tours.

WEDNESDAY, MARCH 21, 2012—7:45 AM—2:45 PM - JUDGING (or until officially dismissed when judging is completed)

JUDGING In BALBOA PARK ACTIVITIES CENTER

1. Exhibitors MUST be present
- 2.No parents or teachers admitted

Schedule:

- A. 7:45 AM - Student Orientation Meeting in Lower Parking Lot (in tent)
- B. 8:30-11:15AM - Be at your project for the 1st judging session (do not leave until dismissed)

- C. 11:15 AM - Noon - Lunch (Tent in Lower Parking Lot)
- D. Noon - 12:15 PM – Student Exhibitors Meeting (Return to Fair only when group is dismissed.)
- E. 12:30 - 2:45 PM - Be at your project for the 2nd judging Session.
- F. When exhibitors are dismissed for the day, they may be picked up at the exhibitors meeting tent. Drivers will enter the parking lot at Presidents Way and follow signs to pick up point.

Student Exhibitors:

Stay by your project throughout the two judging sessions. Please note that chairs will not be provided. If you wish to bring a chair, it must be a standard camp chair, mesh plastic outdoor chair or a folding chair with rubber tips and blunt edges. Chairs should be carried in by the exhibitor after the morning “Exhibitors Orientation Meeting” and removed after judging.

If a chair is used, exhibitor must stand when judges come to talk about the project.

Carefully observe the code of conduct you accepted by applying to be an exhibitor.

GSDSEF Code of Conduct:

- No iPods or similar devices, games (electronic or other), cell phones, etc. may be used during judging. (In case of an emergency, students should contact a fair official)
- Items used in violation of these rules will be confiscated then re-claimed at the end of judging.
- Running, fooling around, etc. are also prohibited. Note: You may read a book when no judge is at your project.
- No food or drink is permitted on the floor of the Balboa Park Activities Center at any time, with the exception of water in plastic screw-top bottles. These may be open only when drinking and great care must be exercised to make sure no liquid gets on the world-class sports competition floor.
- Courtesy to judges, staff, other exhibitors and visitors is expected of every student exhibitor. This includes standing when a judge approaches and remaining standing until she/he leaves.
- Business-like attire is to be worn during judging. (Comfortable shoes are advised)
- Be prepared to explain your project. This could include giving a brief presentation (using graphs, pictures and models, if needed to explain more complicated aspects) when asked, “What did you do?” or requested to “Tell me about your project.” If you don’t have an answer to a question a judge asks you, say so and ask the judge’s advice!
- Note: Many judges (especially those from Professional Societies) study student notebooks when exhibitors are not present.

THURSDAY, MARCH 22, 2012 THROUGH SUNDAY, MARCH 25, 2012

The fair is open to the public during the following days and times;

Thursday—10 AM to 3 PM

Friday—10 AM to 3 PM

Saturday—10 AM to 4:30 PM

Sunday---10 AM to 3:00 PM: **Family Day!** Bring your friends and family for exciting activities and performances.

THURSDAY, MARCH 22, AWARDS CEREMONY,

5:00—8:30 PM (Doors open at 5, program starts at 5:30)-VIEJAS ARENA, SAN DIEGO STATE UNIVERSITY—FREE PARKING (Note: food is available for purchase at the arena)

Guests are requested to remain until the end of the ceremony.

Bring your family. See your name on the Big Screen! Collect your award(s).

Note:

1. Student Exhibitors are encouraged to sit with their classmates on the main floor. First place winners will be re-seated in a special section to await the Sweepstakes announcements.
2. This is a time for dressy business attire! (Nice comfortable shoes please)
3. Applause and cheering are encouraged! Shrieking is not.

4. Be on your best behavior—no running about or other fooling around, please!
Sweepstakes winners and runners-up only: Plan now to meet with media at 10am tomorrow! See information under “Friday, March 23.”

TOURS—THURSDAY, MARCH 22 AND FRIDAY, MARCH 23

If you signed up for a tour during Registration on Tuesday:

- Meet tour bus and escort in front of the Balboa Park Activities Center beside the passenger drop-off semi-circle 15 minutes prior to departure time.
- Wear GSDSEF ID badge
- Arrange for transportation home at end of tour

Notes:

- Courteous behavior is expected of all students taking tours.
- No one may leave tour until you return to BPAC.
- Tours return to departure point
- Students should remain at the bus drop-off site until picked up.

OPTIONAL ACTIVITIES—THURSDAY, MARCH 22—SUNDAY, MARCH 25

The Zoo, the Reuben H. Fleet Science Center and most of the museums in Balboa Park (check posted list) are open FREE to exhibitors wearing their ID badges.

Note: Courteous behavior is expected of students taking advantage of these opportunities. When not taking advantage of visiting the various park facilities, be at your project to discuss your work with visitors including lots of eager young students!

FRIDAY, MARCH 23—MEDIA DAY

FOR ALL SWEEPSTAKES WINNERS AND RUNNERS UP:

Meet with media at 10 AM - sign in at the Information Center at the Fair and wait by your project for reporters and photographers.

Note: Other students are occasionally interviewed at this time.

ATTENTION, FIRST PLACE WINNERS—California State Science Fair information

Starting at noon, Friday, March 23, you may check the list, posted at the Information Center and on line at www.gsdsef.org, of those 1st place winners named to participate in the California State Science Fair (CSSF). If you are listed, GO IMMEDIATELY to <http://www.usc.edu/CSSF/> to apply for admission to the CSSF. Follow all CSSF rules and regulations when applying.

The CSSF determines the number of entrants we are allowed to send. Selection is made by assignment of points:

Sweepstakes Winners and Runners-up—100 points

Recommended for Sweepstakes—50 points

Recommended for State Fair—10 points

Special and Professional Society Awards—1 point each

The next 10 1st place winners go onto the Alternate List. Only those students on the “Confirmed List” and these 10 “Alternates” may apply to the CSSF. If openings occur later, students after the cut-off point on the list, in order of listing, will be contacted and offered the chance to apply.

SUNDAY, MARCH 25—3:00—4:00 PM—PROJECT TEARDOWN AND PICK-UP (WEAR YOUR ID BADGE!)

Note:

No project may be removed before the “closing time” announcement at 3 PM on

Sunday, March 25.

When you applied to enter the GSDSEF, you and your parent(s)/guardian(s) agreed to leave your project on display until 3 PM, Sunday, March 25.

There are no exceptions to this agreement!

You (or your representative) are/is responsible for project security.

Projects not removed by 4:30 PM on Sunday, March 25 will be discarded that evening.

Notebooks will be emptied of their contents and distributed to schools for re-use. If you cannot pick up your project, arrange for someone else to do so. Give that person your badge and a note authorizing pickup.